



JOB OPENING

Event Producer

September 2022 / 8 hours a week

(payment according to TU/e guidelines for student-assistants)

Are you interested in themes related to **personal development, life questions and community building**?

Do you **understand student needs** around these topics and do you want to be involved in the student community?

Do you have creative ideas to **organize events for students** with several partners?

Are you proactive? Do you like to **roll up your sleeves and take action** even in challenging situations?

Do you know how to **use social media** creatively?

Do you speak English fluently?

Are you **flexible in your hours** and are you ready to go the extra mile?

Are you a real **team player**, but do you also know how to work independently on projects?

Are you comfortable with **speaking in front of an audience** and networking with external parties?

If you can answer most of these questions with yes, send your letter of application!

Your tasks

- Organize events & workshops in close collaboration with the other student-assistant and other partners
- Create online and offline promotion for TINT's activities
- Be present during events and make sure that everything goes smoothly
- Set up event locations and clean-up after events & workshops
- Coordinate the aftercare of events and workshops
- Provide information (by email, Instagram, Facebook) about events and workshops
- Network and promote TINT among students and organizations
- Develop content that fits the vision of TINT, such as identifying what lives among students, finding inspirational speakers and developing events and workshops with our life coaches and other partners.
- Stay in close contact with your team to support each other and give feedback on everyone's progress
- Create podcasts with experts and other guests about topics that fit the TINT vision
- Be a representative of TINT in networks like FISO and SWeN (Student Wellbeing Network)

- Document your work and use the tools that TINT provides (TINT works with Agile workflow)

What makes you a great colleague?

- You are a student or PhD/PDeng at TU/e, Fontys or Design Academy
- You are good at planning and organising your work
- Last minute problem solving doesn't scare you
- You enjoy getting to know more about the student community and their needs
- You identify with words such as proactive, curious, practical, flexible and social
- You are available for at least 1 year

What's in it for you?

- Enrich your personal development by acquiring life coaching knowledge and tools
- Improve your interpersonal and public speaking skills
- Acquire problem-solving and time management capacities
- Learn more about philosophies of life
- Enjoy great opportunities to network within and outside University
- Learn how to organize an event: from ideation to event after care
- Explore your creativity by creating event content and appealing promotion
- Master your social media skills
- Receive a salary according to the TU/e guidelines for student-assistants

About TINT

TINT aims to offer students (BSc, MSc, PhD, PDEng) the opportunity to develop themselves in the field of culture, spirituality, philosophy, personal development, and the meaning of life. TINT also focuses on strengthening the Eindhoven student community by providing a multi-religious and multi-cultural environment where different people can meet, connect, inspire and learn from each other.

Every year TINT compiles a program of activities such as dinners, lectures, dialogues, mindfulness breaks, group coaching and workshops. Currently, we work both offline and online, but we hope to switch to working fully on the TU/e campus.

On an individual level, students can visit our life coaches for a personal conversation about anything: stress, making decisions, relationships, study motivation, loss, faith, spirituality and philosophy.

All students of TU/e, Fontys Hogescholen and Design Academy Eindhoven are welcome at TINT events, workshops and life coaching.

TINT is a member of the FISO umbrella and is actively involved in their activities. FISO is the umbrella representing internationalization, inclusivity and wellbeing for students in Eindhoven.

TINT regularly works together with Enter the Now, WISE (Women in Science Eindhoven), Studium Generale, and many other external parties with whom we share values.

Next to that, we also provide services to study- and student associations.

Applying

You can find more information about TINT on our website tint-eindhoven.nl, on facebook.com/tint.tue and on instagram.com/tint_eindhoven.

Are you interested in this position? Send your letter with CV no later than **July 10th, 2022** to **arantja@tint-eindhoven.nl**